Tenzin Tsundue

Data Analyst

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SUMMARY

- Skilled data analyst with 3+ years of experience in collecting, organizing, and interpreting statistical figures, with a focus on increasing comprehension of reports and presentations.
- Possess strong analytical and communication skills, proficiency in diverse tools, and the ability to elicit company needs, translate them into functional specifications, and successfully manage cross-functional projects, while also demonstrating the ability to work independently and tackle new challenges.
- Adaptable across diverse tasks, making me a versatile contributor, and I am dedicated to delivering comprehensive data-driven solutions and am enthusiastic about learning and thriving in an agile environment.

ONLINE PORTFOLIO

Website: www.tenzintsundue.com

Visualizations: Tableau, Power BI, Microsoft Excel

GitHub: https://github.com/TenzinTsundue

Blog: Medium, DEV

SKILLS

MySQL / PostgreSQL	Python	SAS
Tableau	Power BI & DAX	Flask / FastAPI
Advanced MS Excel	Pandas & NumPy	Git / GitHub
HTML / CSS / JavaScript	Scikit-learn	PyTorch
MS Office 365	Machine Learning	Linux / Windows / MacOS

EXPERIENCE

Data Analyst   **Nov 2019 – Dec 2021**

Central Tibetan Administration

- Led the development of a robust knowledge management system, ensuring seamless Data Collection, Data accuracy, and data governance in archiving organizational data sets and files with proper documentation and reporting.
- Collaborated with diverse business users in more than 4 major projects, translating requirements into technical specifications. Leveraged Excel and Tableau for enhanced data analysis and visualization, resulting in fully operational software systems for 300+ users.
- Conducted thorough reviews of large data sets, evaluating query designs in SQL and data quality, and provided valuable recommendations for improvement.
- Analyze user behavior, optimize content and SEO, gather user feedback, conduct A/B testing, and utilize various data-driven strategies to enhance website performance and user engagement, successfully boosting traffic to our three official websites by 15%.

Business Analyst   **Jul 2020 - Jan 2023**

24breeze

- Played a key role in website development and business analysis, optimizing the online grocery delivery platform for an enhanced user experience. Implemented ETL processes to gather and integrate data insights for informed business decisions.

- Streamlined delivery and inventory management processes, incorporating Business Process Reviews and Business Process Modelling, which significantly reduced delivery time, minimized stockouts, and cost, resulting in improved operational efficiency and more effective reporting on logistics.
- Successfully implemented data-driven marketing strategies and conducted market research, leading to increased customer retention, expanded product offerings, and overall business growth while forecasting market trends and financial impact.
- Utilized data analytics to streamline order fulfillment, cut processing times, and improve customer satisfaction through process automation, collaborated with finance to boost profitability by 12%.

Supervisor   **Nov 2021 - Sep 2022**
A&W

- Led data analysis projects focused on sales forecasting and inventory optimization using machine learning algorithms, resulting in a reduction in excess stock and enhanced revenue streams.
- Developed data visualizations to identify sales patterns, product performance, and geographical insights, leading to targeted marketing strategies that increased sales by 8% and 11% in two locations respectively.

Gas Station Operator   **Apr 2022 - Present**
Costco

- Collected and managed gas sales, inventory, and delivery data using Google Workspace tools (Docs, Sheets, Drive, Forms) for efficient daily operations.
- Led data analysis project to forecast unleaded and premium gas sales based on pricing, weather, historical data, and other factors, optimizing inventory planning.

PROJECTS

A&W Sale
Sales Trends and Seasonality Analysis | Store Performance Analysis | Menu Item Analysis Promotion Effectiveness | Correlation Analysis | Location Analysis | Customer Lifetime Value (CLV) Market Basket Analyst | Predictive Modelling | Price Optimization

Costco gas sales Prediction
Demand and Sales Analysis | Inventory Management Optimization | Delivery Schedule Optimization Competitor Analysis | Maintenance and Repair Analysis | Demand Forecasting Project

CERTIFICATIONS

IBM Data Analyst Professional Certificate | 2022
Google Data Analytics Professional Certificate | 2023
Tableau Desktop Specialist | 2023
Links

EDUCATION

Master of Science - Advance Engineering and Management   **Oct 2018**
Sheffield Hallam University, Sheffield, England

Bachelors in Technology- Computer Science and Engineering   **Aug 2016**
Lovely Professional University, Punjab, India